



KARAPIRO CLUB REGATTA

3RD & 4TH DECEMBER 2011

Critical Dates

Mon 7 th November 2011 – 8am	Regatta Entries Open
Wed 23 rd November 2011 – 8am	Regatta Entries CLOSE.
Fri 2 nd December 2011 – 8am	Scratchings without penalty CLOSE
Sat 3 rd December 2011 – 6:45am	Pre Regatta Safety Briefing - COMPULSORY

Summary of Charges

Eight	\$26.00	Late Entry Fee	\$20.00
Four / Quad	\$21.00	Late Scratching Fee	\$40.00
Double / Pair	\$16.00	Non Progression Fee	\$50.00
Single	\$16.00	Non Notified Substitution Fee	\$50.00
RNZ Seat Levy	\$1.00	Lost Number Fee	\$25.00
Amenity Fee	\$8.00	Protest Fee	\$20.00 (inc)
Tent Site	\$100	Protest Appeal	\$50.00 (inc)

All Fees are plus 15% GST.

Regatta Notice

1. **Regatta Dates:** The regatta will commence at 8:00am on Saturday 3rd December 2011 and shall then continue through to Sunday 4th December 2011.
2. **Regatta Venue:** Mighty River Domain, 602 Maungatautari Road, Lake Karapiro.
3. **Regatta Status:** This regatta is not a Classification Regatta as defined by the New Zealand Rowing Association (NZRA) Rules of Racing.
4. **Generally:** The Regatta will be conducted in accordance with the NZRA Rules of Racing, Regulations for Regattas, Directives for Courses and Directives for Race Officials except as now modified by Karapiro Rowing Inc. in these conditions or by the Race Committee in exceptional circumstances on the day, in the interests of safety and/or fair competition. Further: this regatta shall be conducted in strict accordance with the Rowing NZ Training Safety Code and the Rowing New Zealand Competition Safety Code.
5. **Distance of Races:** The Distance of all races shall be 2000m.
6. **Course Description:** All races will be held on a buoyed, 4 or 5 wire, 8 lane, straight course with a held start. The water for all intents and purposes is to be considered as still and without flow. Lane 1 shall be closest to the Judges Tower.
7. **Minimum Number of Entries:** If there are less than 3 entries in any event, the event shall be either withdrawn from the program or combined with another similar event.
8. **Qualification System:** In the situation where there are more entries than places in the Final, a qualification system shall be used to determine the Finalists for the Finals. The Qualification system will be a modified FISA system and may include qualification based wholly or partially on times and may include time trials.
9. **Maximum number of crews per race:** Generally, races will be limited to a maximum of eight crews, but in exceptional circumstances as determined by either Regatta Control or the Race Committee this may be extended to nine crews.
10. **Trophies:** There are no trophies awarded at this regatta, but points earned for wins and placings will count toward clubs total points at the end of the season for the Karapiro Trophy. RPC and Composite crews will not accrue points toward the Karapiro Trophy.
11. **Pre-Regatta Safety Briefing:** A Pre-regatta safety briefing will be held in the KRI Officials lounge at 6:45am on Saturday 3rd December 2011. It is a requirement of participation in the regatta that an official from each and every club or school that submitted entries is in attendance.
12. **Disclaimer:** No responsibility or liability of any kind for loss or damage arising out of the conduct of the regatta shall attach to any of the regatta organisers or any of the regatta officials.
13. **Approval:** The order of events and the Regatta Notice have been approved by the Waikato Rowing Association Inc. as required by the NZRA Regulations for Regattas and by the Board of Karapiro Rowing Inc.
14. **Closing Date for Entries:** Entries close at 8am on Wednesday 23rd November 2011.
15. **Entry Mode:** Entries can only be submitted electronically thru the Rowing New Zealand Web Site prior to the closing date and time. No other form of entry will be accepted, either electronic, typed or hand written, without the prior written consent of the Entries Administrator.
16. **Entry Fees:** The following entry fees will be charged:
 - Eights \$26.00 + \$8.00 (RNZ Seat levy) + 15% GST = \$39.10
 - Fours / Quads \$21.00 + \$4.00 (RNZ Seat levy) + 15% GST = \$28.75
 - Double / Pairs \$16.00 + \$2.00 (RNZ Seat levy) + 15% GST = \$20.70
 - Single Sculls \$16.00 + \$1.00 (RNZ Seat levy) + 15% GST = \$19.55
 - Amenity Fee \$8.00 + 15% GST = \$9.20

17. List of Events:

SATURDAY AND SUNDAY PROGRAM

1	BOYS UNDER 18 DOUBLE SCULL	26	GIRLS UNDER 16 DOUBLE SCULLS
2	MENS OPEN SINGLE SCULL	27	WOMENS CLUB SINGLE SCULL
3	WOMENS OPEN SINGLE SCULL	28	BOYS UNDER 18 COXED QUAD
4	GIRLS UNDER 18 COXED QUAD	29	BOYS UNDER 16 EIGHT
5	BOYS UNDER 16 DOUBLE SCULL	30	MENS CLUB COXLESS QUAD
6	MENS CLUB SINGLE SCULL	31	WOMENS NOVICE COXED QUAD
7	WOMENS NOVICE DOUBLE SCULL	32	MENS OPEN COXLESS FOUR
8	GIRLS UNDER 16 COXED FOUR	33	MENS NOVICE DOUBLE SCULL
9	WOMENS CLUB COXLESS QUAD	34	GIRLS UNDER 18 COXLESS PAIR
10	MENS NOVICE COXED QUAD	35	WOMENS OPEN COXLESS PAIR
11	WOMENS OPEN COXLESS FOUR	36	WOMENS CLUB EIGHT
12	BOYS UNDER 18 SINGLE SCULL	37	MENS CLUB COXED FOUR
13	MENS OPEN COXLESS PAIR	38	BOYS UNDER 18 COXED FOUR
14	MENS CLUB EIGHT	39	MENS NOVICE EIGHT
15	GIRLS UNDER 18 COXED FOUR	40	WOMENS NOVICE COXED FOUR
16	WOMENS CLUB COXED FOUR	41	WOMENS CLUB DOUBLE SCULL
17	GIRLS UNDER 16 EIGHT	42	GIRLS UNDER 18 SINGLE SCULL
18	WOMENS NOVICE EIGHT	43	BOYS UNDER 16 COXED FOUR
19	MENS NOVICE COXED FOUR	44	GIRLS UNDER 16 COXED QUAD
20	MENS CLUB DOUBLE SCULLS	45	WOMENS OPEN COXLESS QUAD
21	BOYS UNDER 18 COXLESS PAIR	46	GIRLS UNDER 18 EIGHT
22	BOYS UNDER 16 COXED QUAD	47	WOMENS OPEN EIGHT
23	GIRLS UNDER 18 DOUBLE SCULLS	48	MENS OPEN COXLESS QUAD
24	MENS OPEN DOUBLE SCULLS	49	BOYS UNDER 18 EIGHT
25	WOMENS OPEN DOUBLE SCULLS	50	MENS OPEN EIGHT

Entry Conditions

18. **Program Structure:** This regatta program is structured to provide for the needs of both school and club rowing programs. Under 15 Novice Athletes are not permitted to enter single sculling events.

19. **Club Events:** (*Club, Senior and Open grades*)

- a. These events will be raced with Heats on the Saturday and Finals on the Sunday
- b. Where there are eight or less entries in a Club event, a Heat will be raced on the Saturday to determine the lane draw for the Sunday Final.
- c. No Rower (excluding coxswains) may enter more than three events without the express approval of Regatta Control and then only in the case of a supplementary entry or a substitution supported by a medical certificate.

20. **Novice Grade Events:**

- a. These events will be raced with Heats on the Saturday and Finals on the Sunday
- b. Any rower or sculler that is of Novice grade may enter these events regardless of whether they are School or Club athletes.
- c. Novice rowers and/or scullers may only enter Novice Class Events.

- d. No Novice rower or sculler may enter more than three events without the express approval of Regatta Control and then only in the case of a substitution supported by a medical certificate.
- e. There is an entry limit of two entries per entry entity (Club or School) in any Novice Double Scull event.

21. Age Group Events: (*under 16 and under 18 grades*)

- a. Age group events will be raced with Heats on the Saturday and Finals on the Sunday.
- b. Where there are eight or less entries in an Age Group event, a Heat will be raced on the Saturday to determine the lane draw for the Sunday final.
- c. No Rower (excluding coxswains) may enter more than three events without the express approval of Regatta Control and then only in the case of a supplementary entry or a substitution supported by a medical certificate.
- d. **Age groups will be as defined below and not as per rule 12 of the NZRA Rules of Racing.**
- e. Under 15 Novice Scullers are not allowed to enter Single Sculling events.
- f. **Under 15:** (*u15*)
 - i. Any Rower or Sculler under 15 years of age on the 1st January 2012.
 - ii. U15 rowers or scullers who are not novices may enter events of a higher age group or club class events.
 - iii. No under 15 Novice rower or sculler is allowed to enter any Single sculling event regardless of whether it is an Age group event, Club event or Novice event.
- g. **Under 16:** (*u16*)
 - i. Any rower or sculler 15 years of age on the 1st January 2012
 - ii. U16 rowers or scullers may enter events of a higher age group or club class events.
- h. **Under 18:** (*u18*)
 - i. Any rower or sculler 17 years of age on the 1st January 2012
 - ii. U18 rowers or scullers may enter Club or Open Class events

22. Composite Crews:

- a. Composite crews comprising rowers from Clubs who are members of the same Local Rowing Association may be entered in Quadruple scull and Eight oar events in all classes **BUT ONLY** with the prior written approval of the relevant Local Rowing Association.
- b. Composite crews comprising rowers from Clubs from more than one Local Rowing Association may be entered in any Open event **BUT ONLY** with the prior written approval of all the relevant Local Rowing Associations.
- c. The requisite approvals must be in writing and signed by an officer of the relevant Local Rowing Association and emailed to regattaentries@karapirorowing.com prior to close of entries.

23. Regional Performance Centre Crews:

- a. Regional Performance Centre crews are deemed to be Composite crews for this regatta as defined in 22b above regardless of the fact that all crew members may belong to clubs who are members of the same Local Rowing Association.
- b. Regional Performance Centre crews are to have the relevant written prior approvals for each rower from the rowers Local Rowing Association.
- c. Regional Performance Centre crews are eligible to row in Open events only at this regatta.

24. Entries:

- a. All entries must be submitted electronically thru the Rowing New Zealand Web site at <http://www.rowingnz.com>
- b. Entries must include the **Names** and the current **Competition License Number** of all rowers and coxswains. An entry that does not contain all the correct information will not be accepted.
- c. Entries for Composite crews (including all RPC crews) must also include the Club Code for each of the individual rowers.
- d. Composite crew entries other than RPC entries are to be submitted to the secretary of their Local Rowing Association who will do the entry.
- e. Clubs or Schools will be invoiced in full for their entries by email within 24hrs of the close of entries.
- f. The full entry fees are to be paid either by Direct Credit or Cheque within five (5) days of the close of entries.
- g. **Payment by Cheque:** An email must be sent to regattaentries@karapiro.com advising that payment has been made by cheque and cheques must be made payable to **Karapiro Rowing Inc.** for the full amount of the entry fees and posted in a timely manner so that they will be delivered within five working days of the close of entries to:

Karapiro Rowing Inc
P.O.Box 1052
Cambridge 3450
- h. **Payment by Direct Credit:** An email must be sent to regattaentries@karapirorowing.com advising that payment has been made by Direct Credit to the account of **Karapiro Rowing Inc** at the **National Bank, Hamilton** – account number **06-0317-0531088-02** (**please ensure account suffix is correct**) with the club or school name supplied as a reference.
- i. **Payment by Credit Card:** This is a facility that has been offered in the past. If you wish to pay by Credit Card please email regattaentries@karapirorowing.com
- j. **Clubs or Schools who have outstanding fees from previous regattas will not have their entries accepted until all arrears are paid.**
- k. Entries close at 8am on Wednesday 23rd November 2011.

25. Tent Sites:

- a. Tent sites can now be booked by email from regattaentries@karapirorowing.com
- b. Tents are only to be erected on the allocated site
- c. Tent sites for this regatta are \$100.00 + 15% GST = \$115.00
- d. Tent Sites will be allocated by Random Computer Draw and the allocation will be published two days prior to the start of the regatta.
- e. Tents erected without permission will be charged for at the front row rate, or asked to be removed.
- f. The first 12 Tent sites have been allocated last season through the tender round last year.
- g. Tents are not allowed to be erected earlier than 12pm (Midday) on the day preceding the regatta, and are to be removed by 8pm on the last day of the regatta.
- h. **No Club or School or anyone associated with a Tent site shall connect to any fixed power source on the domain without the express permission of Karapiro Rowing Inc.**

26. Amenity Fees:

- a. Amenity fees are now calculated automatically as part of the entry process and will be invoiced by Karapiro Rowing Inc. at the close of entries.

- b. An Amenity fee has to be purchased for each and every rower and coxswain that is racing at the regatta.
27. **Late Entries:** Late entries may be accepted at the sole discretion of the Entries Administrator and shall attract a late entry fee of \$20.00 + GST per late entry.
28. **Supplementary Entries:** Supplementary entries may be accepted for this regatta to fill vacant lanes on such terms and conditions as advised at the time of calling for such entries.
29. **Boat Park:** No Boats are to be placed in the Boat Park before 12pm (Midday) on the Day before the regatta under any circumstances and are to be removed by 8pm on the last day of the regatta unless done pursuant a private arrangement between the Club/School and the Waipa District Council where the Club/School agree to pay all charges incurred to the Waipa District Council. No Trailers are to be parked in the Boat Park this season unless authorised in writing by Karapiro Rowing Inc.

Post Entry Conditions

30. Substitutions:

- a. Substitution of rowers (including coxswains) as provided by rule 16 of the NZRA Rules of racing and must be submitted to the Regatta Secretary before the start of the first race in that event.
- b. After the first race of an event, no substitution of a rower (excluding coxswains) may be made except in the event of a serious illness, injury or other incapacity substantiated by a medical certificate or as permitted by the Race Committee in exceptional circumstances.
- c. After the first race of an event, a coxswain may be substituted with the express approval of the Chief Umpire in exceptional circumstances and with good reason – the decision and reason shall be documented and recorded with Regatta Control.
- d. Crew names may be checked at any stage of the regatta, and if a crew is found to have members not as entered or advised to Regatta Control, then the crew shall be charged a monetary penalty of \$50 + 15% GST = \$57.50. If the crew has already raced, then the crew shall be disqualified in addition to the monetary penalty.

31. Scratchings / Non-Starters:

- a. Scratchings must be notified to the Regatta Secretary by 8am on Friday 2nd December 2011 to avoid incurring a late scratching fee. Clubs or Schools scratching before this time will receive a refund of 75% of the relevant entry fees and seat fees.
- b. Late scratchings supported by a medical certificate will have their Late Scratching Penalties remitted
- c. **Late Scratching Penalty:** Scratchings received after 8am on Friday 2nd December 2011 will be charged a Late Scratching Penalty of \$40 + 15% GST = \$46.00.
- d. **Did Not Start Penalty:** A crew that has drawn to start in the Heat or Final of an event but which does not take part in that race shall be deemed to be a late scratching for the purpose of this condition and its Club or School shall thereby incur a late scratching penalty of \$40 + 15% GST = \$46.00
- e. **Non-progression Penalty:** Where a crew has progressed through the heats of an event to a final but does not take part in that final, its Club or School shall incur a non-progression penalty (in addition to 27.c. above) of \$50 + 15% GST = \$57.50

32. **Entry Restrictions by Event:** Karapiro Rowing reserves the right to limit entries in any event that is over subscribed without prior notice to ensure that the full regatta program is able to be completed in the time allocated. Where entries are to be limited, crews will be removed from the event in the following order and, if necessary, by random drawn ballot.

- b. **For Age Group Events.**
 - i. Entries received after the closing date.

- ii. Crews from a younger age group
- iii. Lowest numbered crews (#3 crew is lower numbered than #2 crew)
- iv. All other crews by random drawn ballot.
- c. **For Club Events:** (*Club, Senior and Premier grades*)
 - i. Entries received after the closing date.
 - ii. Crews from a lesser ability grade, starting with the lowest ability grade.
 - iii. Lowest numbered crews (#3 crew is lower numbered than #2 crew)
 - iv. All other crews by random drawn ballot.
- c. **For Novice Events:**
 - i. Entries received after the closing date.
 - ii. Lowest numbered crews (#3 crew is lower numbered than #2 crew)
 - iii. All other crews by random drawn ballot.

Race Day Conditions.

33. **Race Structure:** Every endeavour will be made to maintain the racing structure as proposed. However Regatta Control after notifying the Chief Umpire, reserves the right to alter, for any reason it sees fit, the program as published.
34. **Responsibility for Safety and Fitness:**
- a. Each rower (including coxswains) participating in this regatta is primarily responsible to ensure that his /her boat is in a safe condition to go on to the water and that his or her crew is also fit to race. Any concerns about safety or fitness are to be brought immediately to the attention of the responsible official of that rower's club or school prior to the crew taking to the water;
 - b. Club and School officials are responsible for every crew from their club/school and specifically (1) that each crew's boat is safe to go on to the water and (2) that the rowers are also fit to race. This responsibility requires particular attention in respect of age group crews;
 - c. Any continuing concerns as to safety and fitness are to be brought to the attention of Regatta Control prior to the crew taking to the water.
35. **Lake Use During Regatta:**
- a. **GREEN Flag** - the Lake is open either for training or racing as directed.
 - b. **RED Flag** - the lake is closed to all regatta participants.
 - c. **Coach boats or non-rowing boats** - No coach boats or other non-rowing boats are allowed on the water at any time during the regatta except as specifically advised by Regatta Control.
36. **Training:**
- a. Training is permitted only when supervised by KRI Safety Staff at published times subject to review in the event of adverse conditions or change of programme.
 - b. Training times will be advised by the Regatta Control at the Pre-Regatta Safety Briefing.
37. **Water Traffic Rules:**
- a. The traffic rules for training and racing are as displayed at the Marshal's office. The traffic rules must be strictly complied with.
 - b. During racing, all crews must proceed to the start as directed and remain outside the course at all times until called in for the start of that crew's race.

- c. No crew may cross the course except at the start when called in to race or as specifically directed by an official.
- d. Notwithstanding sub-clause c. above, Rowing New Zealand and Waikato Regional Performance Centre Crews wishing to return their boats after the last use of a particular boat to their shed, may take their boats back to their boat shed using the agreed protocol.

38. Coxswains:

- a. For all U16 events, the minimum weight of the coxswain (including dead-weight) in racing uniform shall be **50 kgs** with a maximum of 20 kgs dead-weight permitted to make up weight.
 - b. For all other events, the minimum weight of the coxswain (including dead-weight) in racing uniform shall be **55 kgs** with a maximum of 20 kgs dead-weight permitted to make up weight.
 - c. Coxswains to weigh in each day between 1 and 2 hours before the coxswain's first race of the day.
 - d. Dead-weight to be secured together or contained so that it is clearly identifiable as dead-weight. Spanners and other tools are not acceptable as dead-weight. Dead-weight shall not be carried in a manner that might affect the ability of the coxswain to escape from the boat in the case of an emergency.
 - e. Dead-weight may be check-weighed at any time. If inadequate weight is carried in a race, the crew will be relegated to last place in that race.
 - f. Coxswains will not wear heavy cotton or woollen clothing (such as jeans, sweaters or sweatshirts) but suitable clothing that will keep them warm (e.g. poly-pros, polar fleeces etc) but which will not weigh them down if they become wet.
 - g. Life-jackets – coxswains must wear an New Zealand standards approved life-jacket, suitable for their size and weight, and outside all other clothing. Life-jackets must be in good condition and have in a legible state the manufacturer's label and certification intact. **Under no circumstances are inflatable (either manual or automatic) lifejackets to be worn by coxswains during the regatta.**
39. **Cell Phones and Other Communication Devices:** No cell phones, radio telephones or any other electronic communication devices capable of receiving a communication from anyone outside the boat are permitted to be carried in a boat whether switched on or off.
40. **Boat Numbers:** All boats must carry a bow number indicating the **LANE** number as shown in the day sheet. Crews without a number may not be allowed to start. The number must be placed on the boat so as to be read from the Judges' side of the course at the finish (i.e. the stroke or port side of the boat). Where numbers are supplied by Karapiro Rowing Inc, these numbers must be used at the exclusion of all others. Numbers supplied by Karapiro Rowing Inc not returned within 30 minutes after the race in which they were last used will be charged at \$25 + GST per instance.
41. **Boat Safety Standards:** It is a matter of prime importance that all boats must be in a safe condition for rowing. Each crew and their coach(s) are primarily responsible for ensuring that their boat is safe for rowing and meets the minimum standards prescribed in the NZRA Rules of Racing and is operated in the manner intended by the Manufacturer.
42. **Important Notice:** All due care will be taken by the regatta organisers and officials to ensure the regatta is conducted safely and efficiently. However, it remains the prime and principal responsibility of individuals participating in the regatta (either as rowers, coxswains, coaches or other club officials) to conduct themselves in a safe and responsible manner at all times. This includes making sure prior to racing that their boats are safe for racing and generally in compliance with these conditions. Also, that the rowers in each crew are fit for the ordeal of racing. They must also ensure that these conditions are complied with and that the directions of the Regatta Officials are followed.